



## TEACHING EVALUATION

There are some areas where it will be impossible to achieve an “above standard” mark; since the correct method will be the *only* safe method accepted. To achieve an “Above standard” mark will require that a candidate demonstrates the “At standard” requirement PLUS any additions mentioned in the above standard column.

In some areas, this rubric refers to the “correct” methods of performing a task. Please refer to the following publications for acceptable “correct” methods: CanTRA Instructor Manual; CTRAI Home Study: Manual of Horsemanship – British Horse Society and Pony Club: Stable Management in Canada: Teaching Disabled Riders – Mary Longden: Coach with Courage – Mary Longden.

| Topic              | Evidence                | Above required standards<br>(3)   | At required standards<br>(2)   | Below required standards<br>(1)   |
|--------------------|-------------------------|---|--|---|
| <b>Preparation</b> | Written Lesson Plan     | <input type="checkbox"/> Concise, complete lesson plan that shows practical experience. | <input type="checkbox"/> Lesson plan contains all required elements.<br><input type="checkbox"/> Must include <b>ALL</b> the aids, i.e. inside hand, outside hand, inside leg, outside leg.  | <input type="checkbox"/> Missing elements, e.g. the aids, a diagram of the arena setup, explanations of what why, how etc.  |
|                    | Equipment (arena setup) | <input type="checkbox"/> N/A.   | <input type="checkbox"/> Effective use of pylons, poles, other equipment that makes for a good visual aid.   | <input type="checkbox"/> Equipment used in incorrect locations.<br><input type="checkbox"/> If equipment is required, failure to set up arena before lesson starts.   |
|                    | Mounting                | <input type="checkbox"/> N/A.   | <input type="checkbox"/> Correct mounting technique specific to the rider.<br><input type="checkbox"/> Smooth, easy mount performed proficiently.<br><input type="checkbox"/> Good communication between instructor & volunteers.  | <input type="checkbox"/> Incorrect or unsafe technique used.<br><input type="checkbox"/> Insufficient volunteers.<br><input type="checkbox"/> Lack of communication with rider & volunteers.  |
|                    | Dismounting             | <input type="checkbox"/> N/A.   | <input type="checkbox"/> Correct dismounting technique specific to the rider, to the ground in a safe part of the arena.<br><input type="checkbox"/> Smooth, easy dismount performed proficiently.<br><input type="checkbox"/> Good communication between instructor & volunteers. | <input type="checkbox"/> Incorrect or unsafe technique used.<br><input type="checkbox"/> Insufficient volunteers.<br><input type="checkbox"/> Lack of communication with rider & volunteers.<br><input type="checkbox"/> No volunteer on offside. |

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|                         | Tack Check                             | <ul style="list-style-type: none"> <li>❑ N/A.</li> </ul>  | <ul style="list-style-type: none"> <li>❑ <b>All</b> tack checked prior to the rider mounting. Girth needs rechecking immediately after mounting, about 5 minutes into the lesson &amp; before any trot work.</li> <li>❑ Ability to recognize unsuitable tack or tack failings &amp; having the confidence to do something about it.</li> </ul> | <ul style="list-style-type: none"> <li>❑ Failure to perform a complete tack check prior to mounting, failure to check girth after mounting or prior to any trot work.</li> </ul>              |
|                         | Position of horse/rider for tack check | <ul style="list-style-type: none"> <li>❑ N/A.</li> </ul>  | <ul style="list-style-type: none"> <li>❑ Horse/rider safely moved away from the mounting block/ramp &amp; located on the centre line for tack check.</li> </ul>  | <ul style="list-style-type: none"> <li>❑ Horse/rider in an unsafe location for tack check e.g. too close to mounting block/ramp, too close to arena wall etc.</li> </ul>                      |
|                         | Introduction                           | <ul style="list-style-type: none"> <li>❑ Demonstrates the ability to assess how the rider is likely to perform.</li> </ul>  | <ul style="list-style-type: none"> <li>❑ Introduction of yourself, horse, rider &amp; volunteers to each other.</li> </ul>   | <ul style="list-style-type: none"> <li>❑ Failure to make introductions.</li> </ul>  |
| <b>Lesson Structure</b> | Structure of the lesson                | <ul style="list-style-type: none"> <li>❑ Optimal use of available time to promote practice &amp; learning.</li> <li>❑ Uses teachable moments.</li> <li>❑ Quickly adapts to the needs of the rider.</li> </ul> | <ul style="list-style-type: none"> <li>❑ Lesson is organized into segments that include introduction, explanation, demonstration, warm up, practice, progression and evaluation.</li> </ul>  | <ul style="list-style-type: none"> <li>❑ No clear lesson segments.</li> <li>❑ Time allotments are too long/too short.</li> </ul>  |
|                         | Warm up                                | <ul style="list-style-type: none"> <li>❑ N/A.</li> </ul>  | <ul style="list-style-type: none"> <li>❑ Sufficient, quality, warm up exercises demonstrated for horse/rider that, given the time constraints, best prepares both athletes to perform.</li> </ul>  | <ul style="list-style-type: none"> <li>❑ Too many exercises.</li> <li>❑ Quantity over quality.</li> <li>❑ Unsuitable or incorrect warm up.</li> </ul>   |
|                         | What, how, why                         | <ul style="list-style-type: none"> <li>❑ Content is clearly aimed at the age &amp; ability level of the student.</li> </ul>   | <ul style="list-style-type: none"> <li>❑ Clearly states <b>what</b> is going to be done in the lesson.</li> <li>❑ Uses the aids to explain <b>how</b> the goal will be accomplished</li> <li>❑ Explains <b>why</b> this goal/topic is important.</li> </ul>  | <ul style="list-style-type: none"> <li>❑ Does not identify what the goals of the lesson are.</li> <li>❑ Doesn't use the aids</li> <li>❑ Provides an overload of, or incorrect aids</li> </ul> |

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|                        | Progression & Correction                | <ul style="list-style-type: none"> <li><input type="checkbox"/> Candidate is able to suggest how they would progress with this rider over a longer period of time.</li> <li><input type="checkbox"/> Candidate identifies root problems.</li> </ul>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Error detection &amp; correction is effective.</li> <li><input type="checkbox"/> Some progression demonstrated within the lesson.</li> </ul>  | <ul style="list-style-type: none"> <li><input type="checkbox"/> Rider errors not detected or correctly assessed.</li> </ul>   |
|                        | Evaluation                              | <ul style="list-style-type: none"> <li><input type="checkbox"/> Accurate evaluation of riders' effort/performance with excellent eye for detail.</li> <li><input type="checkbox"/> Evidence that the candidate has experience of teaching this lesson.</li> <li><input type="checkbox"/> Aware of the things that are likely to be performed well/badly.</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Evaluation presented with positive criticism with at least 1 good point and 1 area that requires improvement.</li> </ul>  | <ul style="list-style-type: none"> <li><input type="checkbox"/> Failure to recognize "effort" by the rider.</li> <li><input type="checkbox"/> Incorrect assessment of good points &amp; areas that require improvements.</li> </ul>   |
| <b>Teaching Skills</b> | Explanation/demonstration               | <ul style="list-style-type: none"> <li><input type="checkbox"/> Explanation of aids clearly match the demonstration provided.</li> <li><input type="checkbox"/> Adapts to the needs of the rider.</li> </ul>  | <ul style="list-style-type: none"> <li><input type="checkbox"/> What, why, how, when &amp; where are all correctly covered in the explanation.</li> <li><input type="checkbox"/> Candidate sets up &amp; executes a suitable visual demonstration that can be seen by the rider.</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Explanation incomplete.</li> <li><input type="checkbox"/> Incorrect information given.</li> <li><input type="checkbox"/> No visual demonstration provided.</li> <li><input type="checkbox"/> Not presented in a clear concise manner.</li> <li><input type="checkbox"/> Rider not in a suitable location to see the demonstration.</li> </ul> |
|                        | Terminology                             | <ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Good use</i> of correct terminology with explanation where appropriate.</li> </ul>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Correct terminology used which is appropriate to the rider's cognitive level.</li> </ul>  | <ul style="list-style-type: none"> <li><input type="checkbox"/> Does not use correct terminology.</li> <li><input type="checkbox"/> Terminology over the riders head.</li> </ul>  |
|                        | Technical knowledge of the topic taught | <ul style="list-style-type: none"> <li><input type="checkbox"/> Recognizes why things are not working, whether it's the rider for not giving the correct aid, or the horse for not giving the correct response to the aid.</li> </ul>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Evidence that the candidate has experience of teaching &amp; riding this lesson.</li> <li><input type="checkbox"/> Knows the aids &amp; can recognize when they are being used correctly.</li> </ul>                        | <ul style="list-style-type: none"> <li><input type="checkbox"/> Candidates' actions demonstrate that this topic has not been understood or experienced sufficiently to achieve the desired result.</li> </ul>   |

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|  | Skill correction/error detection                           | <input type="checkbox"/> Observes all the rider errors but has the ability to know when too much correction would be detrimental to a “functional” rider performance.    | <input type="checkbox"/> Observes rider errors & provides the appropriate correction.   | <input type="checkbox"/> Rider errors not detected or correctly assessed.  |
|  | Rider Position Evaluation                                  | <input type="checkbox"/> Recognizes & corrects incorrect rider position <i>every</i> time it occurs.   | <input type="checkbox"/> Recognizes incorrect rider position <i>most of the time</i> & adjusts rider as necessary with “hands-on”.  | <input type="checkbox"/> Riders’ position is never corrected when required.  |
|  | Voice, tone  | <input type="checkbox"/> Can <i>always</i> be heard by everyone.<br><input type="checkbox"/> Easygoing, engaging manner.<br><input type="checkbox"/> A joy to listen to. | <input type="checkbox"/> Voice projects well.<br><input type="checkbox"/> Good tone, using appropriate inflection when required.  | <input type="checkbox"/> Voice, very quiet<br><input type="checkbox"/> Rider & volunteers are struggling to hear.<br><input type="checkbox"/> Monotone.<br><input type="checkbox"/> Not motivational.                                    |
|  | Enthusiasm/Motivation                                      | <input type="checkbox"/> Candidate has the ability to captivate.   | <input type="checkbox"/> Enthusiastic manner.<br><input type="checkbox"/> Motivation achieves results.  | <input type="checkbox"/> Lack of motivation.<br><input type="checkbox"/> Candidate does not project enthusiasm.  |
|  | Communication (verbal language, body language or tactile). | <input type="checkbox"/> Recognizes & adapts to the form of communication the rider understands.   | <input type="checkbox"/> Clear & appropriate for the age & ability of the rider.<br><input type="checkbox"/> Communicates well with rider, leader & sidewalkers.<br><input type="checkbox"/> Confident enough to pick up on errors in the volunteers & does so in a manner that does not make them feel inadequate. | <input type="checkbox"/> Language used too advanced or simple for rider comprehension.   |
|  | Control  | <input type="checkbox"/> Demonstrates confidence in their coaching/teaching.   | <input type="checkbox"/> Remains in control at all times, without being overpowering.<br><input type="checkbox"/> Rider is allowed to make “safe” mistakes from which he/she can learn.   | <input type="checkbox"/> Loses control.<br><input type="checkbox"/> Leader takes horse on the wrong path.<br><input type="checkbox"/> Sidewalkers give too much or too little support.<br><input type="checkbox"/> Rider loses interest. |
|  | Attitude   | <input type="checkbox"/> Tactfully able to deal with difficult or sensitive situations if they arise.  | <input type="checkbox"/> Displays the ethical behavior & attitude expected of a coach.  | <input type="checkbox"/> Lack of empathy.  |

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|  | Feedback from student | <input type="checkbox"/> Use of questions to help rider reflect on own performance.                     | <input type="checkbox"/> Ability to get feedback from the rider – need not be verbal.<br><input type="checkbox"/> Able to interpret/assess how successful the lesson was via feedback.   | <input type="checkbox"/> No attempt made to get feedback from rider.  |
| <b>Evaluation of teaching objectives (self evaluation)</b> |                       | <input type="checkbox"/> Candidate is able to provide an <i>accurate</i> self-assessment of the lesson. | <input type="checkbox"/> Candidate is able to provide an <i>adequate</i> self-assessment of the lesson.<br><input type="checkbox"/> Has the ability to recognize whether the rider understood the content of the lesson, what was the objective of the lesson, was the level of the lesson appropriate for the rider, what would be your next progression. | <input type="checkbox"/> Inability to assess whether the lesson went well, i.e. was there any evidence of learning, how you would progress from here, would you change anything if you could do it again. |
| <b>Safety</b>  |                       | <input type="checkbox"/> N/A  | <input type="checkbox"/> Safe lesson.<br><input type="checkbox"/> Doors closed.<br><input type="checkbox"/> Uncluttered surroundings.<br><input type="checkbox"/> Good organization & supervision of volunteers.<br><input type="checkbox"/> Girth checked.<br><input type="checkbox"/> Dismount & tack check completed in a safe part of the arena.       | <input type="checkbox"/> Unsafe practice/s demonstrated, e.g. door(s) left open, other, horses/dogs in arena, volunteers not paying attention, rider placed in danger.                                    |

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**Adopted: May 25, 2008**